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| **Team Number: SE18-2S** | **Date: 31-May-2011** | |
| **Summary of work done since last report:**   1. **Transition from Requirement to Analysis UCRR has been done.** 2. **Team meetings were conducted and minutes were written.** | | |
| **Deliverables Started since last report:**   1. **Use Case Realization Reports (Analysis)** 2. **Interface prototype** | **Deliverables Complete since last report:**   1. **May’s time reports** 2. **Meeting minutes** | |
| **Effort Expended** | | |
| **Name of each Team Member** | **Hours** | **Brief Summary of Work** |
| **1. Maung Tin Kyaw Oo** | **6** | **Screenshot Prototyping** |
| **2. Tran Ba Tien** | **10** | **Project Management** |
| **3. Chang Parkk Khiong Alvin** | **13** | **UCRR (Analysis) for Department Manager** |
| **4. Junaith** | **8** | **Meeting Minutes, UCRR for Employee & Sales Staff** |
| **5. Koh Ming Jin Roger** | **19** | **Requirement Gathering, UCRR for Operation Manager** |
| **6. Phyo Phyo Lwin** | **13** | **Use Case Realization Reports (Analysis) for Account and Worker.** |

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| **Problems Encountered *(highlight any assistance you might need from your ISS advisor or other staff)*:**   * + **Monitor each member’s work progress.**   + **Communicating with client who is overseas.**   + **Keeping everyone informed of the project progress.** |
| **Plans for the Next Month:**   * + **Complete Use Case Realization Reports (Analysis).**   + **Complete interface prototype & prototyping report.**   + **Transition from Analysis to Design.**   + **Define software architecture.**   + **Team meetings to ensure that everyone is following the plan.**   + **Regular communication with clients to keep them involved.** |